



# COUNTY *of* VENTURA

COUNTY EXECUTIVE OFFICE  
**MICHAEL POWERS**  
County Executive Officer

October 12, 2021

Board of Supervisors  
County of Ventura  
800 S. Victoria Avenue  
Ventura, CA 93009

**Mike Pettit**  
Assistant County Executive Officer

**Kaye Mand**  
County Chief Financial Officer

**Shawn Atin**  
Assistant County Executive Officer/  
Human Resources Director  
Labor Relations

**SUBJECT: Adopt a Resolution (1) Authorizing the County of Ventura to Apply for and to Accept FY 2020-21 State Emergency Solutions Grant (ESG) Program Funding as the Administrative Entity for the Ventura County Continuum of Care in an Amount Not to Exceed \$357,756 and (2) Authorizing the County Executive Officer (CEO) or his Designee to Sign a Standard Agreement and Other Documents Required for Implementation and Administration of the ESG Program with the State Department of Housing and Community Development, After Review and Approval by County Counsel; and Authorize the CEO or his Designee to Adjust the Funding Allocations as Necessary to Reflect Final Grant Award**

## **RECOMMENDATIONS:**

It is recommended that your Board:

1. Adopt the attached resolution (Resolution) (1) authorizing the County of Ventura to apply for and accept Emergency Solutions Grant (ESG) program funds as the Administrative Entity (AE) for the Ventura County Continuum of Care (VCCoC) in an amount not to exceed \$357,756 and (2) authorizing the County Executive Officer (CEO), or his designee, to enter into the Department of Housing and Community Development's Standard Agreement, and any subsequent amendments or modifications thereto, as well as any other documents required for implementation of the program, following review and approval of such documents by County Counsel; and
2. Authorize the CEO, or his designee, to adjust final allocations consistent with review and ranking criteria to reflect final grant allocations.

**FISCAL/MANDATES IMPACTS:**

**Fund S030**

**County Executive Office, Division 1230 - HUD Emergency Shelter Grant**

Mandatory:	No
Source of Funding:	HUD - Passed through the California Emergency Solutions Grant Program
Funding Match Required:	100% (Provided by subrecipients)
Impact on Other Departments:	Minimal

**Summary of Revenues and Costs:**

	<b><u>FY 2021-22</u></b>	<b><u>FY 2022-23</u></b>
Revenue	357,756	0
Costs		
Direct	357,756	0
Indirect-Agency/Dept	-	-
Indirect-County CAP	-	-
Total Costs	<u>357,756</u>	<u>0</u>
Net County Cost	-	-
Recovered Indirect Costs	-	-

Note: Sufficient appropriations and revenues have been included as part of the FY2021-22 Budget. The exact award is unknown at this time; the amount shown here reflects a maximum possible award

<b>FY 2021-22 Budget Projection for HUD Emergency Shelter Grant – Division 1230,</b>				
	<b>Adopted Budget</b>	<b>Adjusted Budget</b>	<b>Projected Actual</b>	<b>Estimated Savings/(Deficit)</b>
Appropriations	\$ 368,000	\$ 368,000	\$ 368,000	\$ 0
Revenue	\$ 368,000	\$ 368,000	\$ 368,000	\$ 0
Net Cost	\$ 0	\$ 0	\$ 0	\$ 0

**DISCUSSION**

The State of California Department of Housing and Community Development (HCD or Department) administers the ESG program with funding received from the U.S. Department of Housing and Urban Development (HUD). The federal ESG program provides funding to: (1) engage homeless individuals and families experiencing homelessness; (2) improve the number and quality of emergency shelters for homeless

individuals and families; (3) help operate these shelters; (4) provide essential services to shelter residents; (5) rapidly re-house homeless individuals and families; and (6) prevent families/individuals from becoming homeless.

As the AE for the VCCoC, the County has been notified of a minimum award of \$178,878. The Department further indicated that additional funding will be available, but that exact amounts are unknown and therefore has recommended that jurisdictions seek, through their resolutions, authorization to accept up to twice that amount (\$357,756) in ESG program funds.

AEs are responsible for awarding State ESG funds locally to eligible service providers for eligible activities in their approved Service Areas. State ESG regulations require that AEs select qualified service providers through a process that meets the following requirements:

1. Is a fair and open competition which avoids conflicts of interest;
2. Follows procurement requirements of Part 84 of Title 24 of the Code of Federal Regulations;
3. Evaluates provider capacity and experience, including the ability to deliver services in non-entitlement areas;
4. Evaluates eligibility and quality of services, including adherence to "Core Practices" pursuant to section 8409 of the State ESG program regulations;
5. Utilizes data and considers community input to identify unmet needs;
6. Prioritizes activities that address the highest unmet need, considering other available funding and system-wide performance measures;
7. Considers project-level performance measures when evaluating proposals; and
8. Collaborates with the local Continuum of Care (CoC) tasked by HUD to administer funding to address homelessness.

In addition, AEs must ensure that funded activities comply with the following requirements:

9. A minimum of 40 percent of the funds awarded on an annual basis must be used for Rapid Re-Housing (RR) activities. (AEs that are approved to administer funds for their CoC Service Area and the Service Area of a geographically contiguous Balance of State Allocation CoC must award 100% of both Service Area allocations to RR.)
10. Through the use of Coordinated Entry and other means, all funded activities must be available to non-entitlement areas of the Service Area. (AEs must facilitate outreach and access to reach populations in the non-entitlement areas and must evaluate participation from these areas at least annually. Funded activities may also serve households located in ESG Entitlement Areas.)

By the County serving as the AE, our non-profit and community partners can secure funding from HCD that they would not otherwise be entitled to receive. In accordance with HCD requirements, on behalf of the VCCoC a solicitation has been conducted for ESG funds that will be passed through the County as the AE. The VCCoC Data Performance and Evaluation Committee will use a rank and review process to make recommendations to the VCCoC Board for the initial award of \$178,878 in FY 2021-22 ESG program funding with 40% of such funds allocated to RR projects, as required by HUD regulations, and a minimum of \$4,890 awarded to the County for administrative funding. The application for funds, with general categories identified, will be submitted to HCD by the October 19, 2021 deadline. Once the Request for Proposals cycle has concluded, the VCCoC Data Performance and Evaluation Committee will rank projects for final recommendations to the VCCoC Board for approval and the County will execute subrecipient agreements to carry out those activities. It is requested that the CEO, or his designee, be authorized to adjust allocations consistent with review and ranking criteria to reflect final grant allocations.

This item has been reviewed by the offices of the Auditor-Controller and County Counsel. If you have questions regarding this item please contact Christy Madden at 654-2679.

Sincerely,

  
Christy Madden  
Sr. Deputy Executive Officer

  
MR. Michael Powers  
County Executive Officer

Exhibit 1 – Resolution Authorizing County as AE for the VCCoC to Apply for, Receive and Allocate ESG Funds from HCD